



MINUTES

**Southern Nevada District Board of Health Meeting
FINANCE COMMITTEE MEETING
March 11, 2015 - 9:30 am
Administrative Conference Room (2nd Floor)
330 S. Valley View Blvd., Las Vegas, Nevada 89107**

Bob Beers, Chair, called the Southern Nevada District Board of Health Finance Committee meeting to order at 9:32 a.m. and confirmed a quorum was present at the start of the meeting via roll call with Members Beers, Dobyne and Osgood seated and Member Woodbury participating by phone.

BOARD: Bob Beers, Chair – Councilmember, City of Las Vegas
(Present) Douglas Dobyne – At-Large Member, Regulated Business/Industry
Kenneth Osgood – At-Large Member, Physician
Rod Woodbury, Councilmember, Boulder City (via teleconference)

(Absent): Susan Crowley – Alternate, At-Large Member, Environmental Specialist
John Marz - Councilmember, City of Henderson

ALSO PRESENT:
(In Audience) None

LEGAL COUNSEL: Annette Bradley, Esq.

EXECUTIVE SECRETARY: Joseph Iser, MD, DrPH, MSc, Chief Health Officer

STAFF: Marcia Gershin, Andy Glass, Cassius Lockett, Sharon McCoy-Huber, Kieawa Mason, Shirley Oakley, Jacqueline Reszetar, Bonnie Sorenson, Jacqueline Wells

I. CALL TO ORDER

II. PUBLIC COMMENT: A period devoted to comments by the general public about those items appearing on the agenda. Comments will be limited to five (5) minutes per speaker. Please step up to the speaker's podium, clearly state your name and address, and spell your last name for the record. If any member of the Board wishes to extend the length of a presentation, this may be done by the Chairman or the Board by majority vote.

Seeing no one, this portion of the meeting was closed.

III. ADOPTION OF THE MARCH 11, 2015 AGENDA (for possible action)

Dr. Joseph Iser, Chief Health Officer, proposed that in section IV. Report/Discussion Action, Items 3 and 4 be reversed in order.

A motion was made by Member Osgood seconded by Member Dobyne and unanimously carried to adopt the March 11, 2015 Agenda as amended by Dr. Iser.

IV. Report/Discussion/Action:

1. Approve Finance Committee Meeting Minutes – December 15, 2014 (for possible action)

A motion was made by Member Osgood seconded by Member Dobyne and unanimously carried to adopt the minutes of the December 15, 2014 Finance Committee meeting as presented.

2. Building Update:

Andy Glass, Director of Administration, reported that a construction manager has been selected, the contract is nearing completion and both 330 S. Valley View and 400 Shadow Lane should be vacated by the end of the year and moved into the new property at 278 S. Decatur.

There was no action taken on this item.

3. Receive, Discuss and Accept the Southern Nevada Health District's Budget for FY2016 and Approve Recommendation to the Southern Nevada District Board of Health on March 23, 2015; direct staff accordingly or take other action as deemed necessary.

Sharon McCoy-Huber, Financial Services Manager, presented the FY2016 budget to the committee. **(Attachment 1)** Significant changes from the last budget are:

- Addition of an Employee Activity Fund within the Fiduciary Fund
- Creation of a Special Revenue Funds account for the proceeds of specific revenue sources which are legally restricted to expenditures for specified purposes, specifically federal grant funds, state grant funds and pass-thru grant funds.

Ms. McCoy-Huber asked that the Board petition established in November 2014 be modified to reduce the board approved funding level in the combined General fund and Special Revenue Fund to calculate the ratio of fund balance not to be less than ten percent.

Dr. Iser explained that the creation of the Special Revenue Funds account would allow the District to account for total costs, including indirect and 8010 contributions, related to grants.

A motion was made by Member Osgood seconded by Member Dobyne and carried unanimously to recommend the creation of Special Revenue Funds with sub-groups for federal, state and pass-thru and include that it is the intent of the full board to resolve that in determining the minimum unassigned fund balance in accordance with state law and board policies, where it states "General Fund" it is to include all Special Revenue Funds and the General Fund combined.

A motion was made by Member Dobyne seconded by Member Osgood and carried unanimously to recommend approval of the 2015/16 Budget to the Board of Health at the March 23, 2015 meeting to include any tax revenue budget adjustments after Clark County notifies Southern Nevada Health District on or about March 26, 2015.

4. Review/Discuss Three Year Budget Projection; direct staff accordingly or take other action as deemed necessary **(for possible action)**

Ms. McCoy-Huber presented the District's Three Year Budget Projection. **(Attachment 2)**

A motion was made by Member Dobyne seconded by Member Osgood and carried unanimously to direct staff to present proposed Three Year Budget Projection to the full board at the March 23, 2015 meeting with the committee's recommendation for approval.

- V. **PUBLIC COMMENT:** A period devoted to comments by the general public, if any, and discussion of those comments, about matters relevant to the Board's jurisdiction will be held. No action may be taken upon a matter raised under this item of this Agenda until the matter itself has been specifically included on an agenda as an item upon which action may be taken pursuant to NRS 241.020. Comments will be limited to five (5) minutes per speaker. Please step up to the speaker's podium, clearly state your name and address, and spell your last name for the record. If any member of the Board wishes to extend the length of a presentation, this may be done by the Chairman or the Board by majority vote.

Seeing no one, the Chair closed this portion of the meeting.

XI. **ADJOURNMENT**

The Chair adjourned the meeting at 11:31 a.m.

Joseph P. Iser, MD, DrPH, MSc
Chief Health Officer/Executive Secretary

/jw