



MINUTES

**Southern Nevada District Board of Health Meeting
January 22, 2015 – 8:30 A.M.
Southern Nevada Health District, 330 S. Valley View Boulevard, Las Vegas, NV 89107
Conference Room 2**

Rod Woodbury, Chair, called the Southern Nevada District Board of Health meeting to order at 8:31 a.m.

Annette Bradley, Attorney, noted a quorum was present at the start of the meeting with Members Woodbury, Beers, Delaney, Dobyne, Jones, Marz, Nemec, Noonan, Osgood, Scow, Tarkanian, and Wagner seated.

BOARD: Rod Woodbury, Chair – Councilmember, Boulder City
(Present) Bob Beers – Councilmember, City of Las Vegas
Douglas Dobyne – At-Large Member, Regulated Business/Industry
Tim Jones – At-Large Member, Environmental Specialist
Cynthia Delaney – Councilmember, City of Mesquite
Chris Giunchigliani - Commissioner, Clark County (arrived at 8:41 a.m.)
John Marz - Councilmember, City of Henderson
Frank Nemec, At-Large Member, Physician
Bill Noonan – At-Large Member, Gaming
Kenneth Osgood – At-Large Member, Physician
Mary Beth Scow – Commissioner, Clark County
Lois Tarkanian – Councilmember, City of Las Vegas
Wade Wagner – Councilmember, City of North Las Vegas
Lori Winchell – Alternate, At-Large, Registered Nurse (arrived at 8:49 a.m.)

(Absent): Michael Collins – At-Large Member, Registered Nurse

ALSO PRESENT: None
(In Audience)

LEGAL COUNSEL: Annette Bradley, Esq.

EXECUTIVE SECRETARY: Joseph P. Iser, MD, DrPH, MSc, Chief Health Officer

STAFF: Heather Anderson-Fintak, Darris Cole, Andrew Glass, Cassius Lockett, Shirley Oakley, Jacqueline Reszetar, Jacqueline Wells, Marcia Gershin, Paul Klouse, Jennifer Sizemore, Bonnie Sorenson, Leo Vega, Forrest Hasselbauer

**CALL TO ORDER
PLEDGE OF ALLEGIANCE
RECOGNITIONS**

- A Certificate of Achievement and Appreciation award was presented to the Nurse Family Partnership staff.
- Montana Garcia was recognized for 30 years of service to the District.
- Dr. Iser recognized the retirements of Alice Costello, Community Health Nurse Manager and Jerry Boyd, Facilities Services Manager. Sean Beckham, new Facilities Services Superintendent was introduced.

I. **PUBLIC COMMENT:** A period devoted to comments by the general public about those items appearing on the agenda. Comments will be limited to five (5) minutes per speaker. Please step up to the speaker's podium, clearly state your name and address, and spell your last name for the record. If any member of the Board wishes to extend the length of a presentation, this may be done by the Chairman or the Board by majority vote.

Lorraine Oliver stated that Montana Garcia was instrumental in providing help during the loss of Ms. Oliver's mother.

II. ADOPTION OF THE JANUARY 22, 2015 AGENDA (for possible action)

A motion was made by Member Giunchigliani seconded by Member Dobyne and unanimously carried to adopt the January 22, 2015 agenda as presented.

III. CONSENT AGENDA: Items for action to be considered by the Southern Nevada District Board of Health which may be enacted by one motion. Any item may be discussed separately per Board Member request before action. Any exceptions to the Consent Agenda must be stated prior to approval.

1. **APPROVE MINUTES/BOARD OF HEALTH MEETING:** November 24, 2014 **(for possible action)**
2. **PETITION #03-15:** Approve Interlocal Agreement with Clark County School District (CCSD) during a one year period for SNHD's provision of services to students, CCSD staff, and/or members of the general public which may include general immunizations, seasonal influenza clinics and other community health programs as mutually agreed upon; direct staff accordingly or take other action as deemed necessary **(for possible action)**
3. **PETITION #05-15:** Approve Interlocal Contract between the Southern Nevada Health District and the Clark County School District to provide services to support the Southern Nevada Partnerships to Improve Community Health (PICH) grant awarded to the Southern Nevada Health District by the Centers for Disease Control and Prevention (award #U58DP005705); direct staff accordingly or take other action as deemed necessary **(for possible action)**
4. **PETITION #06-15:** Approve Interlocal Contract between the Southern Nevada Health District and the City of North Las Vegas to provide services to support the Southern Nevada Partnerships to Improve Community Health (PICH) grant awarded to the Southern Nevada Health District by the Centers for Disease Control and Prevention (award #U58DP005705); direct staff accordingly or take other action as deemed necessary **(for possible action)**
5. **PETITION #07-15:** Approve Interlocal Contract between the Southern Nevada Health District and the Regional Transportation Authority to provide services to support the Southern Nevada Partnerships to Improve Community Health (PICH) grant awarded to the Southern Nevada Health District by the Centers for Disease Control and Prevention (award #U58DP005705); direct staff accordingly or take other action as deemed necessary **(for possible action)**
6. **PETITION #08-15:** Approve Intrastate Interlocal Contract between the Southern Nevada Health District on Behalf of the Southern Nevada Public Health Laboratory and the Board of Regents of the Nevada System of Higher Education Acting By and Through Its University of Nevada School of Medicine on Behalf of the Nevada State Public Health Laboratory; direct staff accordingly or take other action as deemed necessary **(for possible action)**

A motion was made by Member Giunchigliani seconded by Member Osgood and unanimously carried to adopt the Consent Agenda as presented.

IV. PUBLIC HEARING / ACTION: Members of the public are allowed to speak on Public Hearing / Action items after the Board's discussion and prior to their vote. Each speaker will be given five (5) minutes to address the Board on the pending topic. No person may yield his or her time to another person. In those situations where large groups of people desire to address the Board on the same matter, the Chair may request that those groups select only one or two speakers from the group to address the Board on behalf of the group. Once the public hearing is closed, no additional public comment will be

accepted.

1. **MEMORANDUM #01-15:** Amending the language of the Southern Nevada Health District regulations governing the sanitation of used mattresses, bedding and upholstered furniture; direct staff accordingly or take other action as deemed necessary **(for possible action)**

The current regulations governing the sanitation of used mattresses, bedding and upholstered furniture was amended to allow the District to adopt language compatible with the authorizing state statutes and regulations. William Moss, Executive Director of the non-profit A Creative Charity Solution (CCS), addressed the board and expressed his desire for approval of an alternative method of sanitation. CCS is the only company that accepts used mattresses via donations from the Gaming Industry and either recycles or rebuilds versus filling the landfill. Mr. Moss is asking that additional time be given to comply with the regulation. The regulation, as written, would allow the District to agree on, and approve, an alternative method of sanitation for non-profit organizations.

A motion was made by Member Giunchigliani seconded by Member Osgood and unanimously carried for effective passage and approval and to give non-profits until July 1, 2015 to come into compliance.

V. **REPORT/DISCUSSION/ACTION**

1. **Review/Discuss the Health District's Longevity Plan;** direct the CHO to continue the current executive management Longevity Plan for current executive management only; pending the development and implementation of a comprehensive management compensation plan; or take other action as deemed necessary **(for possible action)**

Shirley Oakley, Human Resources Administrator, discussed the current longevity plan. At this time, there is only one executive management employee receiving longevity pay. The next executive management employee will become eligible at the end of 2015 and it would be another three years until the next eligibility. Member Giunchigliani stated she gave direction in either 2007 or 2008 to remove longevity; however, Member Jones stated it was discussed two or three times but no action was ever taken. Member Scow stated that longevity was being cut from all county contracts and is used very little around the country. Member Tarkanian stated we have a commitment to the employees already here, but for all new executive employees it would not apply.

A motion was made by Member Scow seconded by Member Giunchigliani and unanimously carried for the Board to direct the CHO to continue the current executive management longevity plan for current executive management only, pending the development and implementation of a comprehensive management compensation plan. All new executive management hires would no longer receive any longevity pay.

2. **Receive and Discuss Nursing Services Quarterly Report – Nurse Family Partnership/ Maternal Child Health;** direct staff accordingly or take other action as deemed necessary **(for possible action)**

Dr. Iser stated that at the Board of Health retreat on September 25, 2014, it was suggested that updates be incorporated on a monthly basis; therefore, a new item has been added to the agenda. The plan going forward is to focus on a specific program each month. Nursing is the first Division to present, focusing on Maternal Child Health. Bonnie Sorenson, Director of Clinics and Nursing Services, discussed the various departments within Nursing and informed the Board of a \$3.9 million dollar Healthy Start grant that was just awarded. In addition, the state has applied on the District's behalf to increase our evidence-based, home visiting perspective. Healthy Start is a new

evidence-based program and will serve vulnerable families living in poverty that have a high incidence of mortality. The service model is to do a community assessment, identify gaps and evaluate progress. This program is known as a Community Action Network. Also presented was the Nevada report card, which indicated how poorly Nevada is doing. Member Jones asked how other communities ranked and was informed that some other states had done just as poorly but states in the East had done very well. Member Giunchigliani asked about health care access and was informed that the lack of reimbursement has had an impact on the number of available physicians.

3. **MEMORANDUM 02-15:** Receive Fiscal Year 2014 Audit Report by External Audit Firm and Management's responses to audit findings and Receive and Accept Recommendation from the December 15, 2014 Finance Committee Meeting - Committee Members: Bob Beers (Chair), Susan Crowley, Doug Dobyne, John Marz, Kenneth Osgood, Rod Woodbury; direct staff accordingly or take other action as deemed necessary (**for possible action**)

Sharon McCoy-Huber, Financial Services Manager, provided an update to the Audit that was completed as of June 30, 2014. A meeting was held with the Finance Committee in December to review the information. Member Jones asked about the issue regarding time spent on grants and how that time has been reported. Ms. McCoy-Huber stated that an electronic timekeeping system has been implemented and the policy has been revised. In addition, the District is hoping to implement an Enterprise Research Program. Tom Donahue, Principal, Piercy Bowler Taylor and Kern, stated that the auditors reviewed the District's policies and procedures and feels the District is on the right track and will not have this issue going forward. Mr. Donahue also added that the District has made internal control improvements and looks forward to working with current management going forward.

A motion was made by Member Beers seconded by Member Osgood and unanimously carried that the FY 14 audit report be accepted.

4. **Review/Discuss Outlying Clinics;** direct staff to determine the best placement for outlying clinical and regulatory personnel and proceed with appropriate leases and/or termination of leases as appropriate; or take other action as deemed necessary (**for possible action**)

Dr. Iser stated that in the District's effort to be transparent and flexible relative to the clinics, it was decided that 8010 funds would no longer be used to subsidize the North Las Vegas facility and the lease will not be renewed. The clinic will close at the end of January, pending finding other space to conduct current activities. Dr. Iser has met with the City of North Las Vegas staff and BOH members to discuss alternative locations and so far has been provided two properties to consider. In addition, when the lease on the clinic in Henderson expires the District will be looking at alternatives there as well. Dr. Iser would also like to work with foundations in securing a Mobile unit van. Member Giunchigliani stated that the District needs to be careful where clinics are being closed. Member Wade stated that the North Las Vegas clinic, where it is located now, might not be in the best location to serve the actual population that needs it and stated that a location closer to downtown may get better use. He confirmed that the City of North Las Vegas is working with Dr. Iser and believes that North Las Vegas needs a clinic, but not where it is currently located. Dr. Iser also mentioned that 333 Rancho is now open and staff is functioning and co-located with the City of Las Vegas Developmental Services Group. Employees who were on the second floor at 400 Shadow Lane have moved to Valley View, which will save the District \$100,000 this year in rent alone. Member Dobyne stated it would be a good idea to start pricing mobile clinics now, while in the process of looking for grant money. Dr. Iser replied that he would like to wait and see what the three-year projection looks like and use the lease savings to bring about a balanced budget. Member Giunchigliani suggested looking into something that could be repurposed as well as getting on the list at the Regional Transportation Commission, as they donate to non-profits.

5. Review/Discuss Nevada Breastfeeding Welcomed Here Campaign and Surgeon General's Call to Action to Support Breastfeeding; direct staff accordingly or take other action as deemed necessary (*for possible action*)

Dr. Iser stated that Nevada law currently allows a woman to breastfeed wherever she wants. The District supports that law and currently has a room specifically designated for breastfeeding. The District wants to reemphasize that right by joining with other health entities within Nevada to propose a resolution welcoming and encouraging breastfeeding for new mothers and infants. Member Giunchigliani asked where someone who is denied that right would go to report that issue. Dr. Iser replied that women who are denied the right can report it to their internal Human Resources Department, but there is no enforcement agency. If the District received a complaint it would be turned over to the City or County. Member Giunchigliani asked how people will know this is the law and Dr. Iser stated that information will be put on our website and public service announcements would be made. Member Jones asked if the Resolution is community-wide and Dr. Iser confirmed that it is County-wide. Member Giunchigliani recommended changing the boundaries listed in the resolution to include all of Southern Nevada.

A motion was made by Member Giunchigliani seconded by Member Jones and unanimously carried to pass the resolution increasing the boundaries to include all of Southern Nevada.

VI. BOARD REPORTS: The Southern Nevada District Board of Health members may identify emerging issues to be addressed by staff or by the Board at future meetings, and direct staff accordingly. Comments made by individual Board members during this portion of the agenda will not be acted upon by the Southern Nevada District Board of Health unless that subject is on the agenda and scheduled for action.

Member Dobyne thanked Environmental Health staff for getting used mattresses addressed and would like to know when bio-hazard waste and salvage yards will be addressed. Jackie Reszetar, Environmental Health Director, commented that it is a priority and is on the agenda, but staffing has been an issue. Dr. Iser added that work is also being done on the model food code and model pool code. Ms. Reszetar stated that Public Hearings on the aquatic health code are planned for April. Member Giunchigliani asked the status of drain regulations. Ms. Reszetar stated she would follow-up. Dr. Iser added that he was sure the issue had been worked out and stated our model pool code would be based on CDC's code.

VII. HEALTH OFFICER & STAFF REPORTS

- CHO Comments
- Building Update
- Budget Update
- Legislative Agenda

Dr. Iser stated that the application for the District's intent to be accredited has been completed and submitted. Dr. Iser thanked Demetria Patton, Accreditation Coordinator, for leading the District to this point. Dr. Iser discussed a conversation that was had with hospitals and providers regarding internal disasters. Emergency departments are overflowing as hospitals are filled with people who have the flu. Currently, only two hospitals are on internal disaster and the District is monitoring the situation. Member Jones asked if the measles outbreak is a concern. Dr. Iser replied that the District received notification of the first outbreak and added that the affected school has been contacted and a notice was sent out requesting that schools exclude all children who are not immunized. There was another high school TB case. The District is in the midst of doing the first test on students and faculty and in six weeks a follow-up test will be conducted.

Andy Glass, Director of Administration, discussed the design and construction schedule for the new building and invited Board members to look at the schematic design. Mr. Glass added that construction documents are in process and meetings have been held with the City, Fire Marshall, and others to assure a smooth process. Member Noonan asked if there will be penalties on the move out of Valley View and Dr. Iser replied that conversations have been taking place regarding having the penalty waived. Chair Woodbury commented that he took the tour of the new building and the employees who attended appeared excited. Chair Woodbury also added that this was a huge accomplishment for the District. Dr. Iser added that the restaurant area in the new building will remain and is hopeful that the organization selected to run it will hire at-risk youth to help train and be prepared to get food handler cards in the future.

Sharon McCoy-Huber presented the budget timeline calendar and stated that the budget process is underway. The plan is to meet with the Finance Committee to review the budget prior to the April 23rd Board of Health meeting, and deliver a final budget to the County by May 1. In addition, a three-year budget projection will be presented at the February 26, 2014 Board of Health meeting followed by quarterly updates.

Dr. Iser reminded the BOH that after one of the Southern Nevada Governance Committee meetings, he reported that there could be four bill draft requests (BDR) that might come forward to the Legislature. He reported that after meeting with Representative Thompson, the District is now aware of two BDRs. One would eliminate all appointed members of the Board and establish an advisory committee. The second BDR is not quite complete, but would establish a regulatory head and a public health head. Dr. Iser added that Environmental Health is public health and the reason for an Environmental Health group is to protect the public from foodborne illnesses and solid waste issues. As the BDR list is published, a list will be updated and distributed. Dr. Iser is also meeting with designated County representatives regarding proposals that would allow ambulances to transport people to alternative destinations besides the emergency department. Member Jones asked that once language is known from BDRs, will it come back to board. Dr. Iser replied that the board will receive updates as the bills change and can be discussed at any time.

VIII. INFORMATIONAL ITEMS

1. Chief Health Officer and Administration – November/December 2014
2. Community Health – November/December 2014
3. Environmental Health – November/December 2014
4. Clinics and Nursing – November/December 2014

IX. PUBLIC COMMENT: A period devoted to comments by the general public, if any, and discussion of those comments, about matters relevant to the Board's jurisdiction will be held. No action may be taken upon a matter raised under this item of this Agenda until the matter itself has been specifically included on an agenda as an item upon which action may be taken pursuant to NRS 241.020. Comments will be limited to five (5) minutes per speaker. Please step up to the speaker's podium, clearly state your name and address, and spell your last name for the record. If any member of the Board wishes to extend the length of a presentation, this may be done by the Chairman or the Board by majority vote.

Cynthia Snodgrass spoke about living directly south from a cat hoarder. Ms. Snodgrass stated that a court case was opened against this property owner and 118 cats have been removed from this home in the last four years. At the onset of this issue, the Southern Nevada Health District deemed the neighbor's house an unacceptable risk. According to the Review Journal, one of the reports stated that cat feces and urine have potential to spread disease. Ms. Snodgrass is hoping the District will inspect her property and provide a document stating there is no health risk or contamination. Member Giunchigliani stated that if the yard is the issue, the government does not have the responsibility to test the home. Member Beers stated Ms. Snodgrass is a member of Ward 2 and he has been working with

her on this issue. The city has removed the residents, gutted the house and attempted to make the yard sanitary. The city is doing what it can to remediate and is putting a lien on the home. Ms. Snodgrass is concerned that the value of the house has gone down due to the smell and would like a document stating that her house is not toxic. Chair Woodbury stated this issue is out of the Health District's scope and the District cannot respond. He advised Ms. Snodgrass to meet with members of the table.

Kerry Klasby, Manager of Downtown Farmers Market, stated she is working with the District to consolidate some of the fees for farmers and vendors so they can have one fee and also do a pop-up farmer's market. Ms. Klasby added that she will be coming back with a reasonable fee structure.

X. ADJOURNMENT

The meeting adjourned at 10:47 a.m.

Joseph P. Iser, MD, DrPH, MSc
Chief Health Officer/Executive Secretary

/mg

DRAFT