MINUTES

SOUTHERN NEVADA COMMUNITY HEALTH CENTER
FINANCE & AUDIT COMMITTEE MEETING
June 15, 2026 – 3:00 p.m.

Meeting was conducted via Microsoft Teams Event

MEMBERS PRESENT:	Jasmine Coca, Chair Fr Rafael Pereira
ABSENT:	Blanca Macias-Villa Randy Smith (CEO)
ALSO PRESENT:	Isabella Peterson
LEGAL COUNSEL:	Heather Anderson-Fintak, General Counsel
CHIEF EXECUTIVE OFFICER:	
STAFF:	Adriana Alvarez, Emily Anelli, Tawana Bellamy, Todd Bleak, Donna Buss, Joe Cabanban, Andria Cordovez Mulet, David Kahananui, Cassius Lockett, Kyle Parkson, Luann Province, Donnie (DJ) Whitaker, Lourdes Yapjoco

I. CALL TO ORDER and ROLL CALL

The Chair called the Southern Nevada Community Health Center Finance & Audit Committee Meeting to order at 3:00 p.m. Tawana Bellamy, Senior Administrative Specialist, administered the roll call and confirmed a quorum. Ms. Bellamy provided clear and complete instructions for members of the general public to call in to the meeting to provide public comment, including a telephone number and access code.

II. PLEDGE OF ALLEGIANCE

III. FIRST PUBLIC COMMENT: A period devoted to comments by the general public about those items appearing on the agenda. Comments will be limited to two (2) minutes per speaker. Please clearly state your name and address and spell your last name for the record. If any member of the Board wishes to extend the length of a presentation, this may be done by the Chair or the Board by majority vote.

Seeing no one, the Chair closed the First Public Comment portion.

IV. ADOPTION OF THE JUNE 15, 2026 MEETING AGENDA *(for possible action)*

Chair Coca requested a motion to adopt the agenda, as presented.

A motion was made by Father Rafael, seconded by Chair Coca, and carried unanimously to approve the June 15, 2026 agenda, as presented.

V. CONSENT AGENDA: Items for action to be considered by the Southern Nevada Community Health Center Finance and Audit Committee which may be enacted by one motion. Any item may be discussed separately per Board Member request before action. Any exceptions to the Consent Agenda must be stated prior to approval.

1. **Approve Finance & Audit Committee Meeting Minutes** – May 18, 2026 *(for possible action)*

   Chair Coca asked for any changes to the May 18, 2026 meeting minutes; none were raised.

   A motion was made by Father Rafael, seconded by Chair Coca, and carried unanimously to approve the Consent Agenda, as presented.

VI. REPORT / DISCUSSION / ACTION

1. **Receive and Discuss the April 2026 Year to Date Financial Report and Approve Recommendations to the Southern Nevada Community Health Center Governing Board on June 16, 2026;** direct staff accordingly or take other action as deemed necessary *(for possible action)*

   Donnie (DJ) Whitaker, Chief Financial Officer, presented the April 2026 Year to Date Financial Report, unaudited results as of April 30, 2026. Ms. Whitaker provided the following highlights:

   <u>Revenue</u>
   - General Fund revenue (Charges for Services & Other) is $31.21M compared to a budget of $32.05M, an unfavorable variance of $841K.
   - Special Revenue Funds (Grants) is $4.35M compared to a budget of $4.22M, a favorable variance of $127K.
   - Total Revenue is $35.56M compared to a budget of $36.27M, an unfavorable variance of $710K.

   <u>Expenses</u>
   - Salary, Tax, and Benefits is $11.72M compared to a budget of $12.33M, a favorable variance of $610K.
   - Other Operating Expense is $24.89M compared to a budget of $25.95M, a favorable variance of $1.06M.
   - Indirect Cost/Cost Allocation is $9.01M compared to a budget of $9.67M, a favorable variance of $660K.
   - Total Expense is $45.61M compared to a budget of $47.95M, a favorable variance of $2.34M.

   <u>Net Position</u>: is ($10.05M) compared to a budget of ($11.67M), a favorable variance of $1.62M.

   Ms. Whitaker explained that reduced expenses were influenced by factors such as a hiring freeze and vacancies, and pharmacy-related revenue and expenses continued to significantly impact overall financial performance.

Ms. Whitaker briefly reviewed the following:

- All Funds/Divisions by Type (budget to actuals)
- Percentage of Revenues and Expenses by Department
- Revenues by Department (budget to actuals)
- Expenses by Department (budget to actuals)

Ms. Whitaker provided a detailed update on patient encounters, noting a significant increase in service utilization.

- Patient Encounters by Department and by Clinic for April 2026:
    - FY2025 total: 32,429
    - FY2026 Total: 36,292
    - 12% Year over Year Growth

Ms. Whitaker highlighted that Primary and Preventive Care visits experienced the most substantial growth at 35%, while Behavioral Health visits increased by 29%. Ms. Whitaker explained that some shifts between service categories were due to changes in processing and reporting methods rather than a reduction in services. Additionally, encounter growth was evenly distributed across locations, with both the Fremont and Decatur locations each experiencing approximately 12% growth. Ms. Whitaker emphasized that this steady increase in patient volume is an important indicator of expanding access to care and potential future revenue growth, particularly as reimbursement cycles catch up with service delivery.

Ms. Whitaker also discussed operational changes affecting financial reporting, including adjustments to the Prospective Payment System (PPS), which shifted how revenue is recorded—from administrative reporting to service-line reporting—resulting in more accurate allocation of revenue to the departments generating it.

Ms. Whitaker concluded with a brief review of the Month-to-Month Comparisons for Year-to-Date revenues and expenses by department and by type.

Father Rafael asked whether the budget adopted for the period included a deficit. Ms. Whitaker confirmed that the organization did adopt a deficit budget. Father Rafael acknowledged this clarification and indicated he had no further questions.

Chair Coca noted her positive outlook on the financial report. Chair Coca highlighted the increase in patient encounters and reduced expenses as encouraging indicators. Chair Coca stated that continued growth in patient volume, combined with reimbursement processes, should lead to improved revenue performance. Chair Coca further noted that the board would be more concerned if expenses were rising while patient encounters declined, which was not the case.

Chair Coca asked if there were any additional questions. Member Father Rafael confirmed that he had no further questions.

A motion was made by Father Rafael, seconded by Chair Coca, and carried unanimously to accept the April 2026 Year to Date Financial Report, as presented, and Approve Recommendations to the Southern Nevada Community Health Center Governing Board on June 16, 2026.

VII. **<u>SECOND PUBLIC COMMENT</u>: A** period devoted to comments by the general public, if any, and discussion of those comments, about matters relevant to the Board's jurisdiction will be held.

Comments will be limited to two (2) minutes per speaker. If any member of the Board wishes to extend the length of a presentation, this may be done by the Chair or the Board by majority vote.

Seeing no one, the Chair closed the Second Public Comment portion.

XIII. ADJOURNMENT

The Chair adjourned the meeting at 3:17 p.m.

Randy Smith, MPA
Chief Executive Officer - FQHC

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