



MINUTES

SOUTHERN NEVADA COMMUNITY HEALTH CENTER QUALITY, CREDENTIALING & RISK MANAGEMENT COMMITTEE MEETING October 9, 2024 – 1:00 p.m.

Meeting was conducted via Microsoft Teams

MEMBERS PRESENT:	Scott Black – Community Member Erin Breen – Community Member
ABSENT:	Jose L. Melendrez – Consumer Member
ALSO PRESENT: (In Audience)	Peter Saba
LEGAL COUNSEL:	Edward Wynder, Associate General Counsel
CHIEF EXECUTIVE OFFICER:	Randy Smith
STAFF:	Heather Anderson-Fintak, Emily Anelli, Jacqueline Ayala, Tawana Bellamy, Todd Bleak, Andria Cordovez Mulet, David Kahananui, Fermin Leguen, Cassius Lockett, Cassandra Major, Bernadette Meily, Kimberly Monahan, Kim Saner, Felicia Sgovio, Merylyn Yegon

I. CALL TO ORDER and ROLL CALL

Chair Breen called the Southern Nevada Community Health Center Quality, Credentialing & Risk Management Committee Meeting to order at 1:09 p.m. Tawana Bellamy, Administrative Secretary, administered the roll call and confirmed a quorum. Ms. Bellamy provided clear and complete instructions for members of the general public to call in to the meeting to provide public comment, including a telephone number and access code.

II. PLEDGE OF ALLEGIANCE

III. FIRST PUBLIC COMMENT: A period devoted to comments by the general public about those items appearing on the agenda. Comments will be limited to five (5) minutes per speaker. Please clearly state your name and address and spell your last name for the record. If any member of the Board wishes to extend the length of a presentation, this may be done by the Chair or the Board by majority vote.

Seeing no one, the Chair closed the First Public Comment portion.

IV. ADOPTION OF THE OCTOBER 9, 2024 MEETING AGENDA *(for possible action)*

A motion was made by Member Black, seconded by Chair Breen, and carried unanimously to approve the October 9, 2024 Agenda, as presented.

V. CONSENT AGENDA: Items for action to be considered by the Southern Nevada Community Health Center Quality, Credentialing & Risk Management Committee which may be enacted by one motion. Any item may be discussed separately per Board Member request before action. Any exceptions to the Consent Agenda must be stated prior to approval.

1. Approve Minutes/Quality, Credentialing & Risk Management Committee Meeting – January 10, 2024;
(for possible action)

A motion was made by Member Black, seconded by Chair Breen, and carried unanimously to approve the Consent Agenda, as presented.

VI. REPORT / DISCUSSION / ACTION

- 1. Receive, Discuss and Accept the Initial Credentialing and Privileging of Provider Michelle Jordan, DO and Approve Recommendation to the Southern Nevada Community Health Center Governing Board on October 15, 2024;** direct staff accordingly or take other action as deemed necessary *(for possible action)*

Randy Smith, Chief Executive Officer advised that the initial credentialing for Michelle Jordan needs to be removed from agenda as it is still missing the necessary approvals. Mr. Smith shared that it will be brought forth for approval at the October 15, 2024 board meeting.

Further to an inquiry from Chair Breen, Mr. Smith shared that there are no concerns for not voting on this item today as it will be presented to the Governing Board next week.

- 2. Receive, Discuss and Accept the Third Quarter Risk Management Report and Approve Recommendations to the Southern Nevada Community Health Center Governing Board on October 15, 2024;** direct staff accordingly or take other action as deemed necessary *(for possible action)*

David Kahananui, FQHC Administrative Manager presented the Third Quarter and Year to Date Risk Management Report with the following highlights:

Goal 1 – Reduce medication errors to zero.

- Quarter 3 – Zero
- Calendar Year (CY) 2024 – zero medication errors in CY24 compared to three in CY23

Goal 2 – Reduce delayed response time for Dr. Bluebird events by 50% year over year

- Quarter 3 – 16/17 response time under two minutes
- CY24 – 20/21 (95.2%) less than two minute response compared to 96% reported in CY23

Goal 3 – Reduce the number of employee injuries to zero.

- Quarter 3 – Zero
- CY24 – Zero employee injuries compared

Goal 4 – Improve the reporting of actual or potential incidents.

- Quarter 4 – Twenty-five
- CY24 – Fifty-two incident reports submitted through Quarter 3 of 2024, compared to forty-three submitted through quarter 3 of 2023. A 20.9% increase in the number of incidents reported.

Mr. Kahananui further provided an updated for Goal 5, Implement workflow to track prenatal services and baby birth weights to help mitigate obstetric risks, and ensure appropriate care is received.

Mr. Kahananui advised that the CY24 are on track to show an improvement over CY23 and steps were taking to improve goals one through four.

Chair Breen called for question and there were none.

A motion was made by Member Black, seconded by Chair Breen, and carried unanimously to accept the Third Quarter Risk Management Report and Approve Recommendations to the Southern Nevada Community Health Center Governing Board on October 15, 2024.

- 3. Receive, Discuss and Accept the Third Quarter Risk Management Assessment and Approve Recommendations to the Southern Nevada Community Health Center Governing Board on October 15, 2024;** direct staff accordingly or take other action as deemed necessary *(for possible action)*

Mr. Kahananui presented the Third Quarter Risk Management Assessment. Mr. Kahananui shared that HRSA requires four quarterly risk assessments to be performed every year. Mr. Kahananui further shared the Q3

Risk Assessment is the Risk Assessment and Mitigation Tool, Infection Prevention and Control (IPC). This tool is provided by the Emergency Care Research Institute (ECRI), which is the organization recommended by HRSA for FTCA & Risk Management training and support.

Mr. Kahananui advised that the IPC Risk Assessment occurred on September 30, 2024 and of the eight categories inspected, there were twenty-nine findings. Mr. Kahananui advised that an action plan has been created that will address and correct all findings. Mr. Kahananui further advised a new IPC policy has been drafted that covers all components of the IPC Risk Assessment and it will be presented to the Governing for review and approval.

Further to an inquiry from Chair Breen, Mr. Kahananui shared that this is the first time this type of risk assessment has been done with the health center, so it hard to know where the baseline is. The main challenge is there is not a written policy to guide us on how to execute these things moving forward.

Member Black commented that back in 2018 is when we started the process with HRSA to develop the FQHC. Member Black shared that it has been cool to watch it unfold. He does not think very many people realize the attention to detail and the painstaking work that is done to have a viable community health center and he applauded Mr. Kahananui, Mr. Smith and the entire team for operating a top notch organization. It takes a lot to be compliant, but it is the patients in the community that benefits from it.

A motion was made by Member Black, seconded by Chair Breen, and carried unanimously to Accept the Third Quarter Risk Management Assessment and Approve Recommendations to the Southern Nevada Community Health Center Governing Board on October 15, 2024.

4. Receive and Discuss Improving Preventive Care Measures with Community Health Workers (CHWs) Presentation; direct staff accordingly or take other action as deemed necessary *(for possible action)*

Cassondra Major, Clinical Office Supervisor, shared a presentation on Improving Preventive Care Measures with Community Health Workers (CHWs).

Further to an inquiry from Chair Breen, Ms. Major shared that cervical cancer screening is high because we tend to have more people in the denominator because it is a broader category, as a lot more patients fall in the category of a qualified visit at the health center.

Further to an inquiry from Chair Breen, Ms. Major shared that fecal occult blood test (FOBT), fecal immunochemical test (FIT), and Cologuard are used for colorectal screening. Ms. Major further shared the nice thing about Cologuard 2 is that a lot of insurance payers compensate for using it. Ms. Major further shared that the less expensive test for those who are uninsured is FOBT.

No action required.

VII. SECOND PUBLIC COMMENT: A period devoted to comments by the general public, if any, and discussion of those comments, about matters relevant to the Board's jurisdiction will be held. Comments will be limited to five (5) minutes per speaker. If any member of the Board wishes to extend the length of a presentation, this may be done by the Chair or the Board by majority vote.

Seeing no one, the Chair closed the Second Public Comment portion.

XIII. ADJOURNMENT

The Chair adjourned the meeting at 1:40 p.m.

Randy Smith
Chief Executive Officer - FQHC

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